

**MINUTES OF THE  
VINEYARD TOWN COUNCIL MEETING  
Vineyard Town Hall, 240 East Gammon Road, Vineyard, Utah  
March 14, 2012**

**PRESENT –**

Mayor Randy Farnworth  
Councilmember Sean Fernandez  
Councilmember Jeff Gillespie  
Councilmember Norm Holdaway  
Councilmember Nate Riley

**ABSENT:**

**Staff Present:** Water Operator Sullivan Love, Town Attorney David Church, UCSO Deputy Collin Gordon, Town Clerk/Recorder Dan Wright, Deputy Recorder Debra Cullimore

**Others Present:** Ed Grampp of Anderson Development.

The Vineyard Town Council held a Regular Meeting Wednesday, March 14, 2012, beginning at 7:00 p.m. The invocation was offered by Jeff Gillespie.

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**Regular Session** – The meeting was called to order at 7:00 p.m.

**MINUTES REVIEW AND APPROVAL –**

COUNCILMEMBER RILEY MOVED TO APPROVE THE MINUTES OF THE MEETING OF FEBRUARY 22, 2012. COUNCILMEMBER FERNANDEZ SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY.

**PLANNING COMMISSION UPDATE AND RECOMMENDATIONS TO THE COUNCIL** - *Planning Commission Liaison Norman Holdaway*

Councilmember Holdaway had no new business to forward to the Council from the Planning Commission.

**STAFF REPORTS -**

Planner, Jim Carter – Logan Simpson Design – Mr. Carter was not present at the meeting.

Engineer, Don Overson – JUB Engineers – Mr. Overson was not present at the meeting.

Water Operator Technician – Sullivan Love – Mr. Love reported that he is working with Kiewit regarding cost for remediation of illegal dumping into the sewer system.

Attorney – David Church – Mr. Church had no items to report.

Utah County Sheriff's Department – Deputy Collin Gordon of the Utah County Sheriff's Office introduced himself to the Council. Deputy Gordon reported that he has been assigned as liaison to Vineyard, and intends to routinely attend Council meetings in an effort to understand concerns and coordinate efforts to serve the community. He also reported that Lt. Mike Brower has been assigned to administer services to communities contracting for services through the Sheriff's Department.

Mayor Farnworth discussed cooperative efforts with Lindon City Police Department regarding law enforcement on Vineyard Road along Utah Lake shoreline. Deputy Gordon explained that he knows Chief Cullimore well and will coordinate efforts with Lindon Police Department through Chief Cullimore. Mr. Church will follow up with legal counsel for Lindon regarding a possible inter-local Agreement which addresses cooperative enforcement activities in that area.

The Council briefly discussed hunting and use of firearms within the Town limits, noting that local requirements follow Utah State statute.

## **BUSINESS ITEMS** –

***5.1 Discussion and Action – Park Maintenance Bid Award. The Council will review bids received for park maintenance for the 2012 season. A total of six bids were submitted. The Council may act to award the bid based on proposals submitted by the deadline.***

A representative of A-Z Landscaping was present in the audience. He reported that A-Z also offers concrete work and asphalt repair services. Councilmember Gillespie observed that A-Z was awarded the park maintenance bid for the 2011 season and did an outstanding job. He recommended that the bid be awarded to A-Z Landscaping. Mayor Farnworth called for a motion.

COUNCILMEMBER FERNANDEZ MOVED TO AWARD THE PARK MAINTENANCE BID FOR THE 2012 SEASON TO A-Z LANDSCAPING. COUNCILMEMBER RILEY SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

***5.2 Discussion and Action – Addendum to Interlocal Agreement, Utility Service From Lindon. The Council will discuss and possibly act to approve an addendum to the existing Inter-local Agreement between the Town of Vineyard and Lindon City which outlines provision of sewer and water service to specific properties in Vineyard from Lindon City utilities. The addendum will allow Lindon to provide temporary service to trailers which will be used by the contractor, CH2MHill, during construction of the Lakeside 2 Power Plant project.***

Mr. Church explained that the existing inter-local agreement between Vineyard and Lindon City identifies specific locations where water and sewer services are provided by Lindon City. The proposed addendum addresses temporary provision of Lindon water and sewer services to temporary structures during construction of the Lakeside 2 Power Plant project. Mr. Church explained that legal counsel for Lindon City reviewed the addendum and proposed several changes, which are included in the version before the Council. Lindon is scheduled to approve the addendum on March 20, 2012.

Mayor Farnworth called for further comments or discussion from the Council. Hearing none, he called for a motion.

COUNCILMEMBER RILEY MOVED TO APPROVE THE ADDENDUM TO THE INTERLOCAL AGREEMENT BETWEEN THE TOWN OF VINEYARD AND LINDON CITY TO PROVIDE TEMPORARY SERVICES TO THE LAKESIDE 2 POWER PLANT PROJECT UNDER TERMS OUTLINED IN THE AGREEMENT. COUNCILMEMBER GILLESPIE SECONDED THE MOTION. ALL PRESENT VOTED IN FAVOR. THE MOTION CARRIED.

**5.3 Discussion and Action – Computer and Server Purchase.** *The Council will discuss and possibly act to approve the purchase of three computers for use at the Town Hall, as well as purchase of a server which will allow data backup and file and printer sharing among Town staff work stations. Purchase of additional computer related equipment, including wireless keyboards and mice, and a colored laser printer will also be considered.*

Councilmember Fernandez reviewed recommendations submitted by staff regarding purchase of the new computers for use at staff work stations in the Town Hall. The recommendation includes purchase of three computers, one of which will be upgraded to function as a server. The total cost of all proposed computers and associated equipment will be approximately \$3,000.

Mayor Farnworth inquired as to whether revenue to purchase the computers is included in the current year budget. Mr. Wright stated that purchase of accounting software is specified in the budget, but that purchase of computers is not specifically itemized. Mr. Church recommended that the budget be amended prior to purchase of the computers. Following further discussion, the Council felt that it would be reasonable to proceed with purchase of the computers upon completion of any necessary budget amendments.

**5.4 Discussion and Action – Accounting Software Purchase.** *The Council will discuss and possibly act to approve the purchase of accounting software. Staff will present information on two accounting systems, Caselle Clarity and Pelorus Methods. The software will be used in a variety of accounting processes, including utility billing, bank reconciliation, and fund management functions.*

Mayor Farnworth thanked representatives of Caselle and Pelorus Methods for their attendance at this meeting. Councilmember Fernandez invited the vendors to present information to the Council regarding their respective products and services.

Amy Gamble of Caselle noted that the Town currently uses several Caselle modules. In order to accommodate current and future needs of the Town, Caselle is offering a full integrated suite of modules which will streamline many necessary accounting functions. Ms. Gamble noted that Caselle offers real-time updates as transactions are entered into the software programs. She explained that Caselle Clarity modules are designed to interface with the Utah State financial transparency reporting website.

Ms. Gamble went on to review additional features of Caselle, including flexible licensing, group lists, and on-line bill payment options. She noted that transition and training time will be minimal due to the fact that staff currently uses Caselle accounting software and is familiar with its functionality. She explained that Caselle is a Utah County based business and has been in business for 35 years.

Councilmember Fernandez inquired as to the availability of support services. Ms. Gamble explained that live support is offered from 7:30 a.m. to 5:30 p.m., with emergency support available at any time. She noted that most issues can be addressed remotely over the phone or the internet. Councilmember Riley asked if the support cost of \$263 monthly reflected the platinum or highest level of support. Ms. Gamble confirmed the support level, noting that platinum level support provides unlimited support services.

The Council went on to discuss capabilities of the software to generate periodic reports. Ms. Gamble and her associate stated that they will train staff on simplified reporting procedures. Ms. Gamble also noted that the Town will receive future software upgrades free of charge with this package.

Kyle Walker, Managing Director of Pelorus Methods, introduced himself to the Council. He explained that the company has been in business for twelve years, and is growing slowly but surely. He highlighted features of the Pelorus software, including real time updates as transactions are entered into the system. He reviewed costs, including a \$4,000 initial cost which covers conversion of current information to the Pelorus system. He noted that the cost includes purchase of a full software package including any future upgrades.

Councilmember Fernandez inquired as to reporting capabilities, and whether current users feel that reporting functions are adequate. Mr. Walker stated that a number of standard reports are easily generated. He stated that any desired reports can also be customized, and that the software is very user friendly.

Councilmember Riley noted that the majority of current Pelorus users are small cities or towns. He inquired as to whether smaller communities are attracted to Pelorus due to the lower cost. Mr. Walker stated that small communities are attracted to Pelorus based on the cost as well as the level of service, particularly technical backup for financial functions. Councilmember Riley inquired as to whether Pelorus will be adequate to accommodate the needs of Vineyard as the Town grows. Mr. Walker stated that the City of Herriman, with a population of approximately 18,000, currently uses Pelorus software.

Councilmember Fernandez noted that there may be occasions when customized programming will be necessary. He asked both vendors if they would be able to provide this service. Both indicated that customized programming would be available.

Mayor Farnworth suggested that the Council take the information provided by the vendors into consideration, and make a decision regarding the purchase during the March 28, 2012 meeting.

***5.5 Discussion and Action – Opening of 400 South (West of Holdaway Road). The Council will discuss and possibly act to approve the opening of 400 South Street west of Holdaway Road to accommodate increased traffic flow resulting from recent and pending development in the Lakes at Sleepy Ridge subdivision.***

Mayor Farnworth explained that at the time the Lakes at Sleepy Ridge subdivision was approved, there was discussion regarding the opening of 400 South to provide a second access to the subdivision as development occurred and traffic flow increased. He noted that there has been some indication from area residents that the second access is becoming necessary.

Councilmember Fernandez expressed concern regarding possible safety issues due to the narrow width of 400 South west of Holdaway Road. He felt the roadway should be widened prior to opening the access. Mr. Wright noted that the current finished width is adequate to accommodate two way traffic.

Councilmember Riley observed that 400 South will become a main access point when the roadway is opened as a through street. He noted that he lives on 400 South, and that the roadway in front of home is somewhat deteriorated due to heavy truck traffic which would likely increase if the roadway is opened. He also expressed concern regarding safety issues related to the narrow road width. Councilmember Gillespie agreed with safety concerns.

Councilmember Fernandez suggested that the Town begin engineering and planning to widen the road width. Councilmember Riley observed that the majority of the property along the road frontage is owned by the Church of Jesus Christ of Latter Day Saint. He suggested that the Town contact Church officials to determine whether they may be willing to participate in right-of-way improvements. Mayor Farnworth noted that it would be appropriate to install underground utilities at the time road improvements are completed.

Following further discussion, the Council felt that further investigation and planning would be necessary prior to opening the roadway to assure that safety concerns are adequately addressed. Mayor Farnworth directed staff to inform residents with questions or concerns that the Council is working with engineering staff to address the issue as quickly as possible.

#### **OPEN SESSION** – Citizen Comments

Mayor Farnworth called for comments from the audience. There was no public comment.

#### **COUNCILMEMBER'S REPORTS** –

**Councilmember Riley** – Councilmember Riley reported that the existing gate on the south end of the trail along the Utah Lake Shoreline appears to be damaged. Deputy Gordon will check the gate for damage and follow up with Utah County Public Works if repairs are needed.

**Councilmember Holdaway** – Councilmember Holdaway had no items to report.

**Councilmember Gillespie** – Councilmember Gillespie reported that new signs have been installed along the shoreline at Utah Lake and on Lake View Drive.

**Councilmember Fernandez** – Councilmember Fernandez asked for comments from the Council regarding the annual Easter Egg Hunt, which is typically held the Saturday before Easter. Following brief discussion, the Council agreed that the Easter Egg Hunt should be scheduled for Saturday, April 7, 2012. Residents in Orem neighborhoods immediately adjacent to Vineyard will be invited to the event as well.

**MAYOR'S REPORT** – Mayor Farnworth reported the North Point Solid Waste will give a presentation regarding curbside recycling services during the March 28, 2012 Town Council meeting. He also reported on Utah Lake Commission projects, including regulation of private boat docks and phragmite mitigation programs. Mayor Farnworth indicated that due to funding constraints, previous mitigation areas will be maintained, but no new mitigation areas will be undertaken during the 2012 season. Mayor Farnworth also commented on carp removal projects.

Mayor Farnworth went on to discuss negotiations with Anderson Development regarding the Homesteads Development. Mr. Church is working with the property owner regarding relevant issues and agreements.

Mayor Farnworth noted that the annual Summer Celebration has not been held for several years. He asked the Council for comments regarding the celebration, and whether it should be scheduled for the summer of 2012. Following discussion, the Council felt that it would be appropriate to schedule a date for the celebration.

Mayor Farnworth and Mr. Church will meet with the owner of the property which would extend the 575 South road right-of-way to negotiate purchase of the right-of-way by the Town.

**ADJOURNMENT** –

The Vineyard Town Council meeting was adjourned and the meeting of the Vineyard Redevelopment Agency convened at 8:20 p.m. The next regular Town Council meeting will be held Wednesday, March 28, 2012.

**MINUTES APPROVED ON** – March 28, 2012

**CERTIFIED CORRECT BY** \_\_\_\_\_  
**DEBRA CULLIMORE, DEPUTY RECORDER**